Committee/Council/Senate Report

Committee - Institutional Program Review

Purpose Statement: The purpose of the Institutional Program Review Committee:
1.Make recommendations to District Governance Senate on policies and procedures related to program review.
2. Develop the program review template, ensuring alignment with the District mission, accreditation standards, and district planning.
3. Conduct annual assessments of its own processes.
Membership: Jonna Schengel-Co-Chair, Administration
Thea Trimble - Co-Chair, Faculty
James McDonnell - Faculty
Meng Veng - Administration, Interim Dean of Student Services
Nick Terry - Classified
Elise Garcia - Classified
Daniel Rivas - Classified
Dali Ozturk - Director, Resource, Planning, & Effectiveness
Deborah Nolan, Distance Education Coordinator

Initiatives	Evaluations	Results	Actions
2019-2020: 2018-2019 PR Audit Update - Improve Audit form to reflect changes in Trac Dat; provide training to PR authors and Deans on how to utilize audit form to improve PR reports **Initiative Status:** Active **Academic Year:** 2019 - 2020 **Start Date:** 09/03/2019	Directly related to Outcome	**Report Type:** Mid-Year **Result:** Satisfactory Audit form was updated and aligned with the PR prompts in Trac Dat. PR audit training was provided at the Dean's council and Management Council meetings. (01/14/2020) **Report Type:** End-of-Year **Result:** Carried Forward Audit completed; reviewed all 99 PR units with the Audit rubric/tool; data results presented to COS Board and DGS in Feb 2019; however, we still need to improve and update the audit form now that Trac Dat prompts have been updated. (05/03/2019)	
2019-2020; 2018-2019 Assess DIG Student Success Data - Promote an equity lens through dis-aggregation of	Directly related to Outcome	**Report Type:** Mid-Year **Result:** Carried Forward Will be reviewing the PR Audit and identifying examples of	

Initiatives	Evaluations	Results	Actions
data sets; find examples in PR to share with others; locate action plans based on dis-aggregate data; Mother Lode survey results can also be dis-aggregated in Tableau. **Initiative Status:** Active **Academic Year:** 2019 - 2020 **Start Date:** 09/03/2019	**Directly related to Outcome**	action plans based on dis-aggregate data. January - April 2020. (01/14/2020)	
2019-2020 Expectations for Routine Business - Agendas posted Minutes recorded and posted Quorum attained Attendance at meeting recorded in the minutes **Initiative Status:** Active **Academic Year:** 2019 - 2020 **Start Date:** 08/20/2013	**Directly related to Outcome**	**Report Type:** Mid-Year **Result:** Carried Forward Minutes, agenda and recorded and posted on IPRC Governance page; quorum was obtained at all meetings in Fall 2019. Re-organizining workload into 4 different work groups- training, communication, assessments/surveys, logistics/reports. (01/14/2020) **Related Documents:** [IPRC Spring 2020 Re-organization.docx](#)	
	Expections for Routine Business will be met at 100 % as evidenced by documentation. **Target:** 100% of agendas posted. 100% of minutes posted. Quorum attained at 100% of all meetings. Attendance recorded at 100% of all minutes	**Report Type:** End-of-Year **Result:** Satisfactory 100% of agendas and minutes are posted in a timely manner. A quorum is attained at 100% of all meetings and attendance is recorded at 100% in all minutes (04/30/2014)	
		Report Type: Mid-Year **Result:** Carried Forward Target met at 100% in all defined areas. This includes agendas posted, minutes posted, quorum attained , attendance recorded on all minutes. (01/08/2014)	**Action:** Continue to meet target at 100% in all defined areas through May 2014. (01/17/2014)